



## Rockhampton Netball Association

### Management Meeting

#### Minutes

Date: Thursday 24<sup>th</sup> July 2025  
Time: 6.00pm  
Venue: RNA Clubhouse, Jardine Park  
Attendees: Simone Hitchcock, Diana Pettett, Julie Easton, Julie-Ann Thackeray, Melissa Weder, Kalie Green, Carrie Bennet, Angela Ross, Sam O'Brien  
Apology: Elizabeth Blyton  
Minute Taker: Diana Pettett  
Chair: Simone Hitchcock

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#### Agenda Items

**1. Meeting open**

6:15pm

**2. Apologies**

Elizabeth Blyton

Moved – Julie-Ann Thackeray

Second – Carrie Bennet

Carried

**3. Confirmation of minutes of previous meeting**

No changes made.

Moved – Sam O'Brien

Second – Julie Easton

Carried

**4. Business arising from the minutes of the previous meeting**

Business Arising	Person Responsible
<p><b>DTIS Grant Funding</b></p> <p>BT Builders will commence works on 30th June, Di and Simone to examine impact on fixtures. Look at alternate venues if necessary.</p> <p>Update: Work continuing with minimal disruption to fixture, expected time frames:</p> <p>Timeline for the completion of the works for Courts 1 &amp; 6 are:</p> <ul style="list-style-type: none"><li>• 3-4 weeks for the excavation and rebuild of the courts through to cementing.</li><li>• 3-4 weeks for the cement to cure properly.</li><li>• 2-4 days for the painting of the cement to be completed.</li></ul>	Di and Simone



on the night, but formal complaints require written submission. Suggestion to maintain an umpire warning register.	
<b>Review of work arrangements hours/delineation of duties</b>  Angie and Simone had scheduled a meeting following the Management Meeting on 24.07.2025.	Simone & Angie
<b>Corporate Shirts</b>  Ongoing	Liz, Boney and Di to choose shirts
<b>RRC - Rep Shed Update</b>  Electricity for Shed  Ongoing delays and confusion regarding who is responsible for the electrical reconnection — council recommended engaging specific contractor, but group pushed for council/JB to cover costs since power was previously available. Plan to lobby JB for intervention and confirmation that lighting and outlets will be provided at council's expense.	Di
<b>Multi-Sport Precinct</b>  Updates from stakeholder meetings — push for increasing netball courts from 16 to 20 to attract major events, improve parking, ensure toilet placement and security, and plan for future tech/facilities (e.g., AV, livestream for show courts, spectator seating). Feedback on layout and amenities relayed to council; follow-up meeting scheduled.	Simone/Di/Liz
<b>Court Maintenance</b>  Contractor having trouble sourcing equipment for washing courts within original quote; revised quote to be obtained.	
<b>Season Invoice Audit</b>  Ongoing	Di and Julie Easton
<b>Umpire Dissent</b>  Message is being done over the PA.	
<b>Marc Henning Visit</b>  Games were not of standard for B Badge testing	

## 5. Finance

Attached Report (June 2025)

Julian-Ann provided a comparative nine-month report provided for info only, showing improved gross profit year-on-year. Discussion covered rep team expenses (fuel, laundry), allowances, and future outlays for group accommodations.



- b. Xero App Inquiry: Brief discussion about Xero app's invoicing/payments capability, concluded not required for current uniform processes but could be useful for other club payments if invoicing structure changes.
- c. Fixture Requests: All special fixture requests must be put in writing via email from a club official (not just a coach/parent), and permanent requests must be approved by management. Players' availability, coach, and age-based priorities established for consideration.

**8. Next Meeting date Thursday, 21<sup>st</sup> August 2025 @ 6.00pm**

**9. Meeting Closed**

8.55pm

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Simone Hitchcock  
President  
Rockhampton Netball Association